



INTERNATIONAL STUDENT  
HEALTH CERTIFICATE  
NORTH PARK UNIVERSITY



**Global Student Advantage**



Welcome to the Global Benefits Group (GBG) family! This is a short-term medical Policy intended to provide Accident and Illness coverage while you are temporarily away from your Home Country and studying abroad.

If your study abroad program has you temporarily residing in the United States, there are requirements and instructions on how to maximize benefits and receive reimbursements for Prescription Drugs, Medical claims, and other benefits covered under this plan. There are also requirements for Pre-authorization of specified medical care. Dedicated GBG Assist personnel are available to assist you.

- **Using an In-Network medical provider in the U.S. provides full reimbursement of eligible medical expenses after a Deductible.** See the section titled “Preferred Provider Network” for assistance with locating a provider.
- **Pre-authorization is a process for obtaining approval for specified non-emergency, medical procedures or treatments.** Failure to pre-authorize when required will result in a reduction in payment by the Insurer. See the section titled, “Pre-Authorization Requirements and Procedures” for more complete details.
- **Prescription Drugs may be obtained from any CVS/Caremark pharmacy.** Present your Medical Identification card to the pharmacist and a discount will be applied. Payment is due at the time of purchase. Follow the claims filing procedures for reimbursement per the benefits shown under the Schedule of Benefits. See the section titled, “How to File a Claim” for instructions on reimbursement. A list of participating pharmacies can be viewed at [www.gbg.com](http://www.gbg.com).
- **Hospital Emergency Rooms** should only be used in medical emergency situations. A medical emergency situation is where your life or health is in jeopardy. Using an emergency room is very expensive. If you using an emergency room for convenience or for any reason other than a serious medical emergency, you will be responsible for a large portion of the payment.

If you are studying in a country other than the United States, GBG Assist is available to guide you through the process of obtaining medical care in a foreign country.

## How You Can Reach Us

### Customer Service, Pre-Authorization, and Help Locating a Provider (24/7)

Worldwide Collect	+1.905.669.4920
Inside USA/Canada Toll Free	+1.866.914.5333
Email:	GBGAssist@gbg.com
Website:	<a href="http://www.gbg.com">www.gbg.com</a>

We invite you to visit our Member Services Portal at [www.gbg.com](http://www.gbg.com), and register as a New Member. The Member Services Portal allows you to conveniently access our Provider Directory, download Forms, submit Claims, and utilize other valuable tools and services.

We look forward to providing you with this valuable insurance protection and outstanding service during your period of study.

Sincerely,

A handwritten signature in black ink that reads "Bob Dubrish".

Bob Dubrish  
Chief Executive Officer  
GBG Insurance Limited



THANK YOU FOR SELECTING  
GLOBAL BENEFITS GROUP  
STUDENT HEALTH INSURANCE

# Global Student Advantage

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## FACE PAGE

Policyholder	Multi-National Benefit Trust
Participating Organization	North Park University
Plan Number	GSAN-15475
Period of Insurance	
<ul style="list-style-type: none"> <li>Effective Date</li> </ul>	August 1, 2018
<ul style="list-style-type: none"> <li>Termination Date</li> </ul>	July 31, 2019
Student Eligibility Criteria	All non-resident international full-time students
Student Status (Inbound to U.S vs Outbound from U.S.)	Inbound
Dependent Eligibility	Dependents eligible per Period of Insurance
Currency	USD

## SCHEDULE OF BENEFITS

The Schedule of Benefits is a summary outline of the benefits covered under this insurance plan. All benefits described are subject to the definitions, exclusions and provisions. The following benefits are subject to the Plan Participant's Deductible and Coinsurance amount. After satisfaction of the Deductible, the Insurer will pay eligible benefits set forth in this Schedule at the specified Plan Coinsurance and Reimbursement Level.

GENERAL FEATURES AND PLAN SPECIFICATIONS	
U.S. Provider Network	Aetna
Area of Coverage	Worldwide excluding Home Country
Lifetime Maximum	Unlimited
Individual Deductible	\$20
<ul style="list-style-type: none"> <li>Family is 2x Individual</li> </ul>	\$250 if an Out-of-Network Provider in the U.S. is used
Office Visit Copayment, waived at Student Health Center	\$0
Emergency Room Copayment (waived if admitted)	\$100 per Occurrence
Out-of-Pocket-Maximum	Nil (excluding deductible) Unlimited if an Out-of-Network Provider in the U.S. is used
Pre-Existing Conditions	180 Day Waiting Period (For New Students Only)

Covered Services And Benefit Levels Subject to Deductible, Coinsurance, and Maximum Benefit, Per Period of Insurance	WHAT THE INSURANCE PLAN COVERS		
	Outside U.S.	U.S. In-Network	U.S. Out-of-Network
<b>HOSPITALIZATION AND INPATIENT BENEFITS</b>			
Accommodations including semi-private room	100%	100%	80%
Intensive Care/Cardiac Care	100%	100%	80%
Inpatient Consultation by a Physician or Specialist	100%	100%	80%
Hospital Miscellaneous Expenses	100%	100%	80%
Pre-Admission Testing	100%	100%	80%
<b>OUTPATIENT BENEFITS</b>			
Physician Visit/Consultation by Specialist <ul style="list-style-type: none"> <li>General Practitioner or Specialist</li> <li>Urgent Care Center</li> </ul>	100%	100%	80%
Diagnostic Testing <ul style="list-style-type: none"> <li>X-Ray and Laboratory</li> <li>MRI, PET, and CT Scans</li> <li>Inpatient and Outpatient</li> </ul>	100%	100%	80%
Therapeutic Services, Physical Therapy, Chiropractic, Occupational Therapy, Vocational, Speech Therapy and Acupuncture <ul style="list-style-type: none"> <li>Maximum Benefit per Period of Insurance: 12 visits per injury or illness</li> </ul>	100%	100%	80%
<b>SURGICAL BENEFITS (OUTPATIENT/INPATIENT)</b>			
Inpatient, Outpatient or Ambulatory Surgery Includes; <ul style="list-style-type: none"> <li>Surgeon's Fees</li> <li>Assistant Surgeon and Anesthesiologist</li> <li>Facility fees</li> <li>Laboratory tests</li> <li>Medications and dressings</li> <li>Other medical services and supplies</li> </ul>	100%	100%	80%

EMERGENCIES			
Emergency Room and Medical Services	100% after Deductible	100% after Deductible	100% after Deductible
<ul style="list-style-type: none"> <li>\$100 copayment waived if admitted</li> <li>50 % coinsurance for non-emergency use</li> </ul>			
Ambulance Services	100%	100%	100%
<ul style="list-style-type: none"> <li>Emergency Local Ground Ambulance</li> </ul>			
Emergency Dental	100%	100%	80%
<ul style="list-style-type: none"> <li>Limited to accidental injury of sound natural teeth sustained while covered</li> </ul>			
MATERNITY CARE			
Normal delivery or medically necessary C-Section, prenatal, postnatal care and complications of pregnancy	100%	100%	80%
<ul style="list-style-type: none"> <li>Conception must occur while under the Period of Insurance</li> </ul>			
OTHER BENEFITS			
Inpatient Mental Health	100%	100%	80%
<ul style="list-style-type: none"> <li>To treat a covered diagnosis</li> </ul>			
Outpatient Mental Health	100%	100%	80%
Preventive Care and Annual Exams	100%	100%	Not Covered
<ul style="list-style-type: none"> <li>Limit 1 exam per period of insurance</li> <li>Routine and Medically Necessary Immunizations</li> </ul>			
Palliative Dental Care	100%	100%	80%
<ul style="list-style-type: none"> <li>Sudden onset of pain</li> <li>Maximum Benefit per Period of Insurance: \$500</li> </ul>			
Chemotherapy, Radiotherapy	100%	100%	80%
<ul style="list-style-type: none"> <li>Inpatient and Outpatient</li> </ul>			
Durable Medical Equipment	100%	100%	80%
<ul style="list-style-type: none"> <li>Reimbursement of rental up to purchase price</li> </ul>			
Alcohol and Drug Abuse	100%	100%	80%
<ul style="list-style-type: none"> <li>Rehabilitative treatment only</li> </ul>			
Prescription Drugs	100%	100%	80%
<ul style="list-style-type: none"> <li>\$1,000 Maximum per Period of Insurance</li> <li>Up to 31-day supply per prescription</li> <li>Includes contraceptives</li> <li>CVS/Caremark network pharmacy must be used</li> </ul>			

Sports Activities

- Injuries arising from intercollegiate, intramural, and club sports 100% 100% 80%
- \$20,000 Maximum Benefit per Period of Insurance

ADDITIONAL BENEFITS

Passport Recovery Up to \$750 Maximum Benefit per Period of Insurance

Lost Baggage \$200 per item  
 • Expense reimbursement due to flight delays \$500 Maximum Benefit per Period of Insurance  
 • \$100 Deductible applies

Compassionate Care Visit \$10,000 Maximum Benefit per Period of Insurance

ATM Safe \$500 per Occurrence  
 • Provides lost cash replacement for losses occurring during a robbery at an ATM.

Medical Evacuation and Repatriation \$100,000 Maximum Benefit per Period of Insurance

Return of Mortal Remains \$100,000 Maximum Benefit

Accidental Death and Dismemberment \$10,000 Maximum Benefit

War and Terrorism Included



## ACCIDENTAL DEATH AND DISMEMBERMENT

Accidental Death and Dismemberment	
Principal Sum for Primary Plan Participant	\$10,000
Time Period for Loss	90 days
<b>Loss of:</b>	<b>Benefit: Percentage of Principal Sum</b>
Accidental Death	100%
Loss of Both Hands or Feet, or Loss of Entire Sight of Both Eyes	100%
Loss of One Hand and One Foot	100%
Loss of One Hand or Foot and Entire Sight of One Eye	100%
Loss of One Hand or Foot	50%
Loss of Sight of One Eye	50%

## 1.0 GENERAL PROVISIONS

The **Policyholder** is the Multi-National Benefit Trust, hereinafter shall be referred to as the “Trust”.

**Participating Organization**, the educational institution whose name as indicated on the Face Page as “Participating Organization”.

**Insurer**, the Second party, GBG Insurance Limited, hereinafter shall be referred to, sometimes collectively, as the “Insurer”, “We”, “Us”, or “Company”.

The declarations of the Participating Organization, Plan Participant, and eligible Dependents in the application serve as the basis for participation in the Trust. If any information is incorrect or incomplete, or if any information has been omitted, the insurance coverage may be rescinded or terminated. Any references in this Certificate to the Plan Participant and his Dependents that are expressed in the masculine gender shall be interpreted as including the feminine gender whenever appropriate.

No change may be made to this Certificate unless it is approved by an Officer of the Insurer. A change will be valid only if made by a Rider signed by an Officer of the Insurer. No agent or other person may change this Certificate or waive any of its provisions.

This GBG Insurance Limited plan is an international health insurance Policy issued to the Trust. As such, this Policy is subject to the laws of the Bailiwick of Guernsey, and the Plan Participant should be aware that laws governing the terms, conditions, benefits and limitations in health insurance policies issued and delivered in other countries including the United States are not applicable. If any dispute arises as to the interpretation of this document, the English version shall be deemed to be conclusive and taking precedence over any other language version of this document. GIL is licensed by the GFSC - this is a regulatory requirement. GBG Insurance Limited is an insurance company incorporated in Guernsey with registration number 42729 and licensed by the Guernsey Financial Services Commission to conduct insurance business under the Insurance Business (Bailiwick of Guernsey) Law, 2002 as amended.

In the event of any conflict between the Master Policy and the Schedule of Benefits, the Schedule of Benefits will govern.

## 2.0 ELIGIBILITY

### 2.1 Eligible Classes

All international, full-time students enrolled in and attending a recognized higher education institute outside of their Home Country. Students must actively attend classes. Home study, correspondence, and online courses do not fulfill the eligibility requirements that the student actively attend class.

The Insurer has the right to investigate eligibility status and attendance records to verify eligibility requirements are met. If it is discovered the eligibility requirements are not met, the insurance coverage will be terminated.

### 2.2 Persons Eligible to be a Plan Participant

Plan Participants are those persons described as an Eligible Class.

- Student minimum age is 12 years and maximum is 64 years,
- Student must be travelling outside their Home Country.

Students who are United States citizens living in the United States are not eligible for coverage.

### 2.3 Eligible Dependents

Coverage can be extended to the following family members who are travelling with the student. Insured Dependents may include:

- The spouse or domestic partner up to age 40,
- Dependent children up to age 19, if single. Dependent children include the Plan Participant’s natural children, legally adopted children, and step children.

Dependents who are United States citizens living in the United States are not eligible for coverage.

## 2.4 Application and Effective Date

The Plan Participant's coverage becomes effective on the effective date shown on the Face Page. Coverage under the plan ends on the earlier of:

- On the expiration date of the insurance coverage. However, if a Plan Participant's return is delayed due to unforeseeable circumstances beyond their control, the insurance coverage will be extended until such trip can be completed, but no later than seven days from the original insurance coverage expiration, or
- If medical evacuation was necessary, upon the Plan Participant's evacuation to the Home Country.
- Termination of coverage of the Plan Participant also terminates coverage for Dependents.

Note: The minimum period of insurance must be the entire duration the Plan Participant actively attends classes. Eligible individuals may enroll onto the plan no earlier than 30 days prior to the start of their classes, and terminate coverage no later than 30 days after classes have ended (See Extended Coverage 2.7).

## 2.5 Addition of a Newborn Baby or Legally Adopted Child

**Born Under a Pregnancy Covered by the Maternity Benefit or Adopted as of the Date of Birth:** Such babies are automatically covered during the first 31 days of life, up to a \$5,000 maximum. All regular deductible, coinsurance and plan copayments will apply. In order to continue the baby's benefits after 31 days, the Plan Participant will:

- Provide written notification to the Insurer within 31 days of the date of birth. In the case of an adopted child, a copy of the legal adoption papers is required. The newborn child shall be accepted from the date of birth, for full coverage according to the terms of the plan, regardless of health status,
- The newborn baby will be enrolled for the same coverage as the Plan Participant.

Any request received beyond the 31-day notification period shall result in coverage only being effective from the date of notification. Coverage is not guaranteed and is subject to submission of a Health Statement.

**Born When a Plan Participant is Not Covered by the Maternity Benefit:** Newborn babies, that are born and the Plan Participant is not covered by the maternity benefit under this plan, may be covered subject to the following:

- The Plan Participant will provide written notification to the Insurer (Official Copy of Birth Certificate), and
- A Health Statement must be submitted detailing the medical history of the child,
- Coverage will become effective as of the date of notification, provided the Insurer has approved the Health Statement, Coverage is not guaranteed and is based upon the health of the newborn baby,
- Any applicable Pre-existing condition limitation will apply.

## 2.6 Addition of a Legally Adopted Child After the Date of Birth

A child adopted after the date of birth may be covered providing the following applies:

- The child must be up to 19 years old, and
- The Plan Participant will provide written notification to the Insurer (an official copy of the legal adoption papers is required with the notification), and
- A Health Statement must be submitted detailing the medical history of the child.

Coverage will be contingent based upon the terms and conditions of the plan. Additionally,

- Coverage will become effective as of the date of notification, and
- For a period of 12 months from the effective date of coverage, pre-existing conditions will not be covered.

## 2.7 Extended Coverage

The Extended Coverage benefit is available to newly enrolled students who arrive in the United States prior to the beginning of the first term of study in the United States, or Plan Participants who have completed their final term of study in the United States and are preparing to return to the Home Country. The Extended Coverage benefit provides up to 30 days of additional coverage.

Extended Coverage does not apply to Plan Participants who are continuing their studies or returning to studies in the United States whether at the same or different institutions.

### ***Newly-Enrolled and Arriving Students***

In order to be eligible for the Extended Coverage Benefit and before any benefits will be paid:

1. A newly-enrolled and arriving student must have enrolled in Full-Time Studies at the higher education institution, and
2. All premiums must be paid.

Coverage under the Extended Coverage Benefit will become effective on the later of:

1. 30 days prior to the beginning of the term, or, if later,
2. On the first day the qualifying, newly-enrolled and arriving student arrives in the United States.

### ***Students Concluding their Studies***

A Plan Participant may extend coverage for a maximum of 30 days while remaining in the United States following graduation or completion of an educational program. To be eligible for the Extended Coverage benefit and before any benefits will be paid:

1. The Insurer must receive the request for Extended Coverage prior to the termination of the Plan Participant's coverage, and
2. All premiums must be paid.

Coverage under the Extended Coverage Benefit will terminate on the earlier of:

1. 30 days following the Plan Participant's graduation or completion of an educational program, or
2. The date of departure from the United States.

Dependents of Plan Participants who are covered under the Extended Coverage benefit may also continue coverage under the same terms and conditions as the Plan Participant.

### ***Extended Coverage for Short-Term Programs***

In the event the Plan Participant's entire program of study is less than 60 days, the applicable Extended Coverage benefit will be limited to seven days. All other Extended Coverage benefit provisions will apply as indicated herein.

## **3.0 PREMIUM, CANCELLATION, AND POLICY PROVISIONS**

### **3.1 Premium Payment**

All Premiums are payable before coverage is provided.

### **3.2 Cancellation**

While the Insurer shall not cancel this plan because of eligible claims made by a Plan Participant, it may at any time terminate a Plan Participant, or modify coverage to different terms, if the Plan Participant has at any time:

- Misled the Insurer by misstatement or concealment;
- Knowingly claimed benefits for any purpose other than are provided for under this plan;
- Agreed to any attempt by a third party to obtain an unreasonable pecuniary advantage to the Insurer's detriment;
- Failed to observe the terms and conditions of this plan, or failed to act with utmost good faith.

If the Plan Participant cancels the insurance coverage after it has been issued, or reinstated the Insurer will not refund the unearned portion of the Premium.

### **3.3 Rate Modifications**

The plan term begins on the Effective Date of the plan as shown in the face page and ends at midnight 365 days later. The plan is not subject to guaranteed issuance or renewal.

The Insurer has the right to modify Premium, or rate basis, applying such changes to an entire Class of Plan Participants not any one Plan Participant on any Anniversary Date, unless there is a change in the number of Plan Participants or change in residence location of the Plan Participants. The Insurer must notify the Participating Organization of the change at least 30 days prior to the change.

### 3.4 Change of Risk

The Participating Organization must inform the Insurer as soon as reasonably possible, of any changes related to Plan Participants (such as change of address or eligibility status) or of any other material changes that affect information given in connection with the application for coverage under this plan. The Insurer reserves the right to alter the plan terms or cancel coverage for a Plan Participant following a change of risk.

### 3.5 Duration of Coverage

Benefits are paid to the extent that a Plan Participant receives any of the treatments covered under the Schedule of Benefits following the effective date, including any additional waiting periods and up to the date such individual no longer meets the definition of Plan Participant, or their last date of coverage as listed on the Face Page.

### 3.6 Compliance with the Policy Terms

The Insurer's liability will be conditional upon each Plan Participant complying with its terms and conditions.

### 3.7 Fraudulent/Unfounded Claims

If any claim is in any respect fraudulent or unfounded, all benefits paid and/or payable in relation to that claim shall be forfeited and, if appropriate, recoverable.

### 3.8 Privacy

The confidentiality of information is of paramount concern to GBG Insurance Limited, Global Benefits Group, Inc., and their affiliates ("GBG Family of Companies"). GBG Family of Companies complies with Data Protection Legislation, Medical Confidentiality Guidelines, and Privacy Shield. The Insurer does not share information unless it pertains to the administration of the benefits for Plan Participants. For more detailed information, Our privacy policy can be viewed on Our website at <https://www.gbg.com/#!/AboutGBG/PrivacyPolicy>.

### 3.9 Waiver

Waiver by the Insurer of any term or condition will not prevent us from relying on such term or condition thereafter.

### 3.10 Denial of Liability

Neither the Insurer nor the Policyholder is responsible for the quality of care received from any institution or individual. This insurance coverage does not give the Plan Participant any claim, right or cause of action against the Insurer or Policyholder based on an act of omission or commission of a Hospital, Physician or other provider of care or service.

## 4.0 GEOGRAPHIC AREAS OF COVERAGE

### 4.1 Areas of Coverage

The plan is written on a Worldwide basis, excluding Home Country.

### 4.2 Preferred Provider Network

The Insurer maintains a Preferred Provider Network both within and outside the United States.

#### United States only:

- **Preferred Provider In-Network:** This tier consists of all Providers as well as other preferred Providers designated by the Insurer and listed on the website. In-Network Providers have agreed to accept a negotiated discount for services. The Medical Identification Card contains the logo for the network. Present it to the Physician or Hospital.
- **Out-of-Network Provider:** Utilizing Providers that are Out-of-Network is a more costly financial option for the Plan Participant. The Provider may bill the Plan Participant the difference between the amounts reimbursed by the Insurer and the Provider's billed charge. Additionally, the Plan Participant will pay a Coinsurance amount that is higher than if an In-Network Provider were used.

**All other Countries:** The Plan Participant may utilize any licensed Provider. However, we suggest the Plan Participant contact GBG Assist to locate a Provider with a direct billing arrangement with the Insurer. The Insurer retains the right to limit or prohibit the use of Providers which significantly exceed Allowable Charges.

## 5.0 PRE-AUTHORIZATION REQUIREMENTS AND PROCEDURES

Pre-Authorization is a process by which a Plan Participant obtains approval for certain medical procedures or treatments prior to the commencement of the proposed medical treatment. This requires the submission of a completed Pre-Authorization Request form to GBG Assist a minimum of five business days prior to the scheduled procedure or treatment date.

The following services require Pre-Authorization:

- Any Hospitalization;
- Outpatient or Ambulatory Surgery;
- All Cancer Treatment (Including Chemotherapy and Radiation);
- Air Ambulance – Air Ambulance service will be coordinated by Insurer’s air ambulance provider;
- Prescription medications in excess of \$3,000 per refill; and
- Any condition, which does not meet the above criteria, but are expected to accumulate over \$10,000 of medical treatment per policy year.

Either you, your doctor, or your representative must call the number listed on the back of the Medical Identification Card to obtain Pre-Authorization and verification of Network utilization. Prior to the performance of services a letter of authorization will be provided.

Medical Emergency Pre-Authorizations must be received within 48 hours of the admission or procedure. In instances of an emergency, you or the Plan Participant should go to the nearest hospital or provider for assistance even if that hospital or provider is not part of the Network.

Failure to obtain pre-authorization will result in a 30% reduction in payment of covered expenses. Any such penalty will apply to the entire episode of care and does not apply to the Out-of-Pocket maximum. If treatment would not have been approved by the pre-authorization process, all related claims will be denied.

Pre-Authorization approval does not guarantee payment of a claim in full, as additional Copayments and Out-of-Pocket expenses may apply. Benefits payable under the plan are still subject to eligibility at the time charges are actually incurred, and to all other terms, limitations, and exclusions of the plan.

In the event of an emergency that requires **medical evacuation**, contact GBG Assist in advance in order to approve and arrange such emergency medical air transportation. GBG Assist, on behalf of the Insurer, retains the right to decide the medical facility to which the Plan Participant shall be transported. Approved medical evacuations will only be to the nearest medical facility capable of providing the necessary medical treatment. If the person chooses not to be treated at the facility and location arranged by GBG Assist, then transportation expenses shall be the responsibility of the Plan Participant. Failure to arrange transportation as indicated will result in non-payment of transportation costs.

THE FOLLOWING PROVIDES AN EXPLANATION OF THE BENEFITS OFFERED BY THE INSURER. PLEASE REFER TO THE SCHEDULE OF BENEFITS FOR THE SPECIFIC BENEFITS COVERED UNDER THIS PLAN OF INSURANCE.

## 6.0 HOSPITALIZATION AND INPATIENT BENEFITS

### 6.1 Accommodations

Coverage is provided for room and board, special diets, and general nursing care. All charges in excess of the allowable semi-private rate are the responsibility of the Plan Participant. Intensive Care Unit benefits will be provided based on the Allowable Charge for Medically Necessary Intensive Care services.

Inpatient hospital confinements, where an overnight accommodation, ward, or bed fee is charged, will only be covered for as long as the patient meets the following criteria:

- Admission to the hospital was pre-authorized, or was deemed to be an eligible medical emergency by GBG Assist; or
- The patient's medical status continues to require either acute or sub-acute levels of curative medical treatment, skilled nursing, physical therapy, or rehabilitation services. GBG Assist is responsible for the determination of the patient's medical status.

Inpatient hospital confinements primarily for purposes of receiving non-acute, long term custodial care, respite care, chronic maintenance care, or assistance with Activities of Daily Living (ADL), are not eligible expenses.

### 6.2 Medical Treatment, medicines, laboratory, diagnostic tests, and ancillary services

If medically necessary for the diagnosis and treatment of the illness or injury for which a Plan Participant is hospitalized, the following services are also covered:

- Blood transfusions, blood plasma, blood plasma expanders, and all related testing, components, equipment and services,
- Laboratory testing,
- Durable medical equipment,
- Diagnostic X-ray examinations,
- Radiation therapy,
- Respiratory therapy,
- Chemotherapy.

Physical and Occupational therapy must be rendered by a Physician, registered physical/occupational therapist, and relate specifically to the physician's written treatment plan. Therapy must:

- Produce significant improvement in the Plan Participant's condition in a reasonable and predictable period of time, and
- Provide a level of complexity and sophistication, and/or the condition of the patient must be such that the required therapy can safely and effectively be performed only by a registered physical or occupational therapist, or
- Support the establishment of an effective maintenance program.

### 6.3 Inpatient Consultation by a Physician or Specialist

Insurer will reimburse one Physician visit per day while the Plan Participant is a patient in a Hospital or approved Extended Care Facility. Visits that are part of normal preoperative and postoperative care are covered under the surgical fee and Insurer will not pay separate charges for such care. If medically necessary, Insurer may elect to pay more than one visit of different physicians on the same day if the physicians are of different specialties. Insurer will require submission of records and other documentation of the medical necessity for the intensive services.

### 6.4 Extended Care Facility Services, Skilled Nursing and Inpatient Rehabilitation

Benefits are available for an Inpatient confinement and services provided in an approved extended care facility following, or in lieu of, an admission to a Hospital as a result of a covered illness, disability or injury. Care provided must be at a skilled level and is payable in accordance with the current Schedule of Benefits. Intermediate, custodial, rest and homelike care services will not be considered skilled and are not covered. Coverage for confinement is subject to Insurer approval. Covered services include the following:

- Skilled nursing and related services on an inpatient basis for patients who require medical or nursing care for a covered illness. A confinement includes all approved extended care facility admissions not separated by at least 180 days.
- Rehabilitation for patients who require such care because of a covered illness, disability or injury.

## 7.0 OUTPATIENT SERVICES

When a Plan Participant is treated as an outpatient of a Hospital or other approved facility, benefits will be paid for facility charges and ancillary services for the following:

- Treatment of accidental injury within 48 hours of the accident;
- Minor surgical procedures;
- Medically necessary covered emergency services, as defined herein.

### 7.1 Physician Visits

Insurer provides benefits for medical visits to a Physician, in the Physician's office, if medically necessary. Benefits are limited to one visit per day per Plan Participant. Insurer may elect to pay more than one visit to different physicians on the same day if the physicians are of different specialties.

### 7.2 Outpatient Diagnostic Testing

The Insurer provides benefits for diagnostic testing including echocardiography, ultrasound, MRI, and other specialized testing, to diagnose an illness or injury.

### 7.3 Therapeutic Services

Insurer will provide benefits for medically necessary therapeutic services rendered to a plan participant as an outpatient of a Hospital, provider's office, or approved independent facility. Services must be pursuant to a physician's written treatment plan, which contains short and long term treatment goals and is provided to Insurer for review. The following services must either:

- Produce significant improvement in the Plan Participant's condition in a reasonable and predictable period of time; and
- Be of such a level of complexity and sophistication, and the condition of the patient must be such that the required therapy can safely and effectively be performed; or
- Be necessary to the establishment of an effective maintenance program.
- Acupuncture.

## 8.0 SURGICAL BENEFITS

### 8.1 Surgical Services

Insurer will provide benefits for covered surgical services received in a Hospital, a Physician's office or other approved facility. Surgical services include; use of operation room and recovery room, operative and cutting-procedures, treatment of fractures and dislocations, surgical dressings, and other medically necessary services.

### 8.2 Anesthesia Services

Benefits are provided for the service of an anesthesiologist, other than the operating surgeon or assistant, who administers anesthesia for a covered surgical or obstetrical procedure.

### 8.3 Reconstructive Surgery

Reconstructive surgery as a result of an accident or illness will be covered as long as it is determined that it is medically necessary.



## 9.0 EMERGENCIES

### 9.1 Emergency Room

Benefits are provided for life threatening emergency services when incurred in a Hospital's emergency room. Admission to the Hospital is not required for benefit consideration. Within the United States, use of the emergency room for non-emergency services is a costly alternative and all services provided may not be eligible for benefit payment.

### 9.2 Emergency Ground Ambulance Services

Benefits are provided for medically necessary emergency ground ambulance transportation to the nearest Hospital able to provide the required level of care. The use of ambulance services for the convenience of the Plan Participant will not be considered a covered service.

### 9.3 Emergency Dental

This includes Emergency Dental treatment and restoration of sound natural teeth required as a result of an accident. All treatment must be completed within 120 days of the Accident or before the expiration date of the plan. Routine dental treatment is not covered under this benefit.

## 10.0 MATERNITY CARE

*The following maternity benefits are covered and are applicable to any condition related to pregnancy, including but not limited to childbirth, prenatal, miscarriage, premature birth, and complications of pregnancy. For a pregnancy related to a dependent spouse, conception must occur at least 10- months after the effective date for the pregnancy to be covered. Fertility/infertility services, tests, treatments, drugs, and/or procedures, complications of that pregnancy, delivery and postpartum care are excluded from coverage. The following benefits are only available to the Plan Participant or Spouse.*

### 10.1 Physician and Obstetrical Services

The Insurer provides the following maternity related benefits:

- Obstetrical and other services rendered in a licensed Hospital or approved birthing center, including anesthesia, delivery, medically necessary C- section, pre-natal and post-natal care for any condition related to pregnancy, including but not limited to childbirth and miscarriage. Elective C-sections are not covered;
- All pre-natal and post-natal Physician's office visits, laboratory and diagnostic testing;
- Pre-natal vitamins are covered during the term of the pregnancy only, if prescribed by a physician.

### 10.2 Newborn Infant Care Services

Hospital nursery services and medical care provided by the attending Physician for newborn infants in the Hospital are covered. Charges for Hospital nursery services and professional services for the newborn infant are covered separately from the mother's Maternity benefits and are subject to satisfaction of the Policy Year Deductible and Coinsurance. Refer to section 2.5 Addition of a Newborn Baby.

### 10.3 Complications of Pregnancy and Congenital Conditions

Health complications as a result of pregnancy are subject to the Maximum Benefit per Period of Insurance and not the Maximum Benefit under Maternity.

## 11.0 OTHER MEDICAL BENEFITS

### 11.1 Mental Health Benefits

Benefits are provided for psychotherapeutic treatment and psychiatric counseling and treatment for an approved psychiatric diagnosis. Benefits are for both inpatient mental health treatment in a Hospital or approved facility and for outpatient mental health treatment. A Physician or a licensed clinical psychologist must provide all mental health care services.

Services include treatment for Bulimia; Anorexia; Bereavement; non-medical causes of insomnia; Attention Deficit Disorder (ADD); and Attention-Deficit Hyperactivity Disorder (ADHD). The following services do not meet the criteria established by the Insurer for consideration under this benefit:

1. Services for conditions not determined by Insurer as to be emotional or personality illnesses;
2. Psychiatric services extending beyond the period necessary for evaluation and diagnosis of mental deficiency or retardation;
3. Services for mental disorders or illness which are not amenable to favorable modification.

## 11.2 Preventive Care

**Child Wellness:** This includes well-child routine medical exams, health history, development assessments, immunizations, and age related diagnostic tests covered up to the age of 12-months.

**Adult Wellness:** This includes routines physical examinations, immunizations for infectious diseases as recommended by the Center for Disease Control and preventive medical attention.

## 11.3 Palliative Dental Care

An eligible Palliative Dental condition will mean emergency pain relief treatment to natural teeth or gums and benefits are payable in accordance with the Schedule of Benefits.

## 11.4 Durable Medical Equipment

Insurer provides benefits for prosthetic devices (artificial devices replacing body parts), orthopedic braces and equipment including wheelchairs and hospital beds. Such Durable Medical Equipment (DME) must be:

- Prescribed by a Physician, and
- Customarily and generally useful to a person only during an illness or injury, and
- Determined by Insurer to be medically necessary and appropriate.

Allowable rental fee of the Durable Medical Equipment must not exceed the Purchase price. Charges for repairs or replacement of artificial devices or other Durable Medical Equipment originally obtained under this plan will be paid at 50% of the allowable reasonable and customary amount.

Some items not covered under Durable Medical Equipment include but are not limited to the following:

- Comfort items such as telephone arms and over bed tables;
- Items used to alter air quality or temperature such as air conditioners, humidifiers, dehumidifiers, and purifiers;
- Miscellaneous items such as exercise equipment, heat lamps, heating pads, toilet seats, bathtub seats,
- The customizing of any vehicle, bathroom facility, or residential facility.

## 11.5 Alcohol and Substance Abuse

The benefit includes inpatient and outpatient services including diagnosis, counseling, and other medical treatment rendered in a Physician's office or by an outpatient treatment department of a Hospital, community mental health facility or alcoholism treatment facility, so long as the facility is approved by the Joint Commission on the Accreditation of Hospitals or certified by the Department of Health. The services must be legally performed by or under the clinical supervision of a licensed Physician or a licensed psychologist who certifies that the Plan Participant needs to continue such treatment.

## 11.6 Prescription Drugs

Prescription Drugs are medications which are prescribed by a Physician and which would not be available without such Prescription. Certain treatments and medications, such as vitamins, herbs, aspirin, cold remedies, medicines, experimental and/or investigational drugs, or supplies, even when recommended by a Physician, do not qualify as Prescription Drugs. Any drug that is not scientifically or medically recognized for a specific diagnosis or that is considered as off label use, experimental, or not generally accepted for use will not covered, even if a Physician prescribes it.

### 11.7 Professional Sports and other Hazardous Activities

The plan covers **leisure sports and activities** meaning such activities that are for relaxation or fun, do not require any special training, and do not heighten the risk of injury or death to an individual. Examples of such covered activities include but are not limited to; kayaking, snorkeling, paddle boarding, sailing, white water rafting levels 1-3, and scuba diving up to 15 meters.

This plan does not cover **hazardous or extreme sports and activities, or professional sports and activities.**

**Intercollegiate, intramural, and club sports**, are covered as shown in the Schedule of Benefits.

## 12.0 ADDITIONAL BENEFITS

### 12.1 Passport Recovery

The Insurer will pay up to a maximum as defined in the Schedule of Benefits in respect of reasonable expenses necessarily incurred abroad in obtaining the replacement of a Plan Participant’s lost or stolen passport. Additional expenses for missing flight and extending accommodations are not covered by this benefit.

### 12.2 Lost Baggage

Secondary coverage to Common Carrier settlement with reimbursement to the maximum specified in the Schedule of Benefits. No claims will be accepted until after the Plan Participant has filed and received settlement from the Common Carrier. The coverage is in respect of Accidental loss or theft to baggage clothing and personal effects owned by the Plan Participant, subject to depreciation tables selected by the Insurer to a maximum payment of:

- a. See Maximum Allowed in Schedule of Benefits in respect of any one article, pair or set of articles.
- b. See Maximum allowed in the Schedule of Benefits overall in respect of Valuables/Electronic Items.
- c. See Definitions, Conditions and Exclusions.

Conditions:

1. The Plan Participant must observe ordinary proper care in the supervision of the insured property and in all cases of loss;
2. Claims will be evaluated on an “indemnity basis” only – not “new for old”. This means the market value of the article less deduction for age, wear, tear and depreciation, or the cost of repair; whichever is the lesser.
3. Claims will not be considered unless proof of ownership and evidence of value is provided;
4. Any amount paid for temporary loss of baggage will be deducted from the final claim settlement if baggage proves to be permanently lost;
5. Proof of a Missing Bag Report must be filed with the Common Carrier;
6. Any amount paid by a Common Carrier in settlement toward the loss will be deducted from the final claim;
7. The Insurer may request any information from the Plan Participant it deems necessary in the settlement of a claim. Failure to provide additional information will result in a denial of the claim;
8. In the event of a claim in respect of a pair or set of articles the Insurer shall only be liable in respect of the value of that part of the pair or set which is lost, stolen or damaged.

The Insurer shall not be liable for:

1. Damage to baggage of any kind and or its contents;
2. Any loss or theft, or suspected theft not reported to the police within 24 hours of discovery and a written report obtained;
3. Any damage or loss or theft of property in transit, which has not been reported to the Common Carrier and written report obtained. In the case of an airline a property irregularity report will be required;
4. Loss or theft of any property left unattended in a public place;
5. Any theft from an unattended motor vehicle unless the property is in a locked/covered baggage area and there is evidence of forced entry which has been verified by a police report;
6. Loss, damage or theft of Valuables/Electronic Items and money packed in checked baggage or other receptacles while travelling;

7. Loss or damage caused by decay, wear and tear, moth, vermin or atmospheric conditions;
8. Deterioration or mechanical derangement of any kind;
9. Loss due to confiscation or detention by customs or other authority;
10. Damage to sports equipment while in use;
11. Losses of jewelry while swimming;
12. Breakage of or damage to fragile articles and any consequence thereof;
13. Any loss or theft of phones, smart phones, computer equipment including tablet personal computers;
14. Unset precious stones, contact or corneal lenses, spectacles or accessories;
15. Stamps, documents, deeds, manuscripts or securities of any kind;
16. Items of a perishable nature;
17. Business goods, samples, tools of trade or motor accessories;
18. Household goods and home contents.

### 12.3 ATMSafe

This is an exclusive program that provides the Plan Participant with protection against theft when withdrawing cash from an ATM/Bank Machine anywhere in the world. In the event of loss, the Plan Participant will be reimbursed up to the daily withdrawal limit specified in the Schedule of Benefits. All claims require a police report to be filed.

### 12.4 Medical Evacuation/Repatriation

**Reimbursement of Emergency Air Ambulance (Medical evacuation):** The cost of a person accompanying a Plan Participant is covered under this plan, with expenses subject to pre-approval by GBG Assist. GBG Assist retains the right to decide the medical facility to which the Plan Participant shall be transported and the means of transportation. Approved medical evacuations will be to the nearest medical facility capable of providing the necessary medical treatment. The Plan Participant is required to contact GBG Assist for Pre-authorization before a Plan Participant incurs any evacuation and assistance costs using any means of transportation. If the Plan Participant fails to follow these conditions, he will be liable for the full costs of any transportation.

Within 90 days of the medical evacuation, the return flight for the Plan Participant and an accompanying person will be reimbursed up to the cost of an airplane ticket in economy class only to the Plan Participant's Home Country.

**Sea and Offshore Evacuation:** If a Plan Participant is injured or becomes ill at sea (i.e. cruises, yachting, etc.), the Insurer will not consider any benefit until the Plan Participant is on land. This means any costs involved from an evacuation from sea to land will not be considered under this plan. Once on land, this plan will cover medical costs and further evacuation, according to the insurance coverage and terms. If a Plan Participant is at sea, the Insurer would request the Plan Participants are evacuated by sea rescue to a country within their purchased Area of Coverage, where circumstances allow.

**Medical Repatriation:** If a Plan Participant can no longer meet the Eligibility requirements due to medical reasons, GBG Assist will make the determination if Medical Repatriation to the Home Country is necessary. GBG Assist will coordinate return to the Home Country. If the Plan Participant refuses Repatriation, the plan will be terminated for failure to meet Eligibility requirements.

### 12.5 Return of Mortal Remains

A benefit for either repatriation of mortal remains or local burial is included. This benefit excludes fees for return of personal effects, religious or secular memorial services, clergymen, flowers, music, announcements, guest expenses and similar personal burial preferences. The necessary clearances for the return of a Plan Participant's mortal remains by air transport to the Home Country will be coordinated by GBG Assist.

### 12.6 Accidental Death and Dismemberment Benefits

The Plan Participant must receive initial medical treatment within 30 days of the date of Accident. The insurance does not cover injuries received while making a parachute jump (unless to save a life). The maximum amount payable for this benefit is the Principal Sum indicated on the Schedule of Benefits. If the Plan Participant incurs a covered loss, the Insurer will pay the percentage of the Principal Sum shown in the table. If the Plan Participant sustains more than one such loss as the result of one

Accident, the Insurer will only pay one amount, the largest to what the Plan Participant is entitled. The loss must result within 90 days of the Accident. Your coverage under the plan must be in force.

- Loss of a Hand or Foot means complete severance through or above the wrist or ankle joint.
- Loss of Sight means the total, permanent loss of sight of the eye. The loss of sight must be irrecoverable by natural, surgical or artificial means.
- Severance means the complete separation and dismemberment of the part from the body.

## 12.7 Compassionate Care Visit

The Insurer will repatriate the Plan Participant to their Home Country in the event there is a serious life threatening illness, injury, or death of a spouse, domestic partner, parent, parent-in-law, child, grandchild, brother, sister or fiancé. The Family Member must be a resident in the Home Country of the Plan Participant. In all cases, the decision rests solely with the insurance company's medical representatives who will make the final and binding determination. In the event of death, a certificate of death must be provided.

## 12.8 War and Terrorism

This plan covers bodily injury directly or indirectly caused by, or resulting from certain acts of War and Terrorism, provided the Plan Participant is not an active participant, or in training for in such activities. This benefit considers the following activities, excluding the use of nuclear, chemical, or biological weapons of mass destruction.

1. War, hostilities or warlike operations (whether war be declared or not),
2. Invasion,
3. Act of an enemy foreign to the nationality of the Plan Participant or the country in, or over, which the act occurs,
4. Civil war, Riot, Rebellion, Overthrow of the legally constituted government,
5. Military or usurped power,
6. Explosions of war weapons,
7. Murder or Assault subsequently proved beyond reasonable doubt to have been the act of agents of a state foreign to the nationality of the Plan Participant whether war be declared with that state or not,
8. Terrorist activity.

## 13.0 How to File a Claim

Claims must be filed within **180 days** of treatment to be eligible for reimbursement of covered expenses. Claim forms should be submitted only when the medical service provider does not bill the Insurer directly, and when you have out-of-pocket expenses to submit for reimbursement. All claims worldwide are subject to Usual, Customary, and Reasonable charges as determined by GBG and are processed in the order in which they are received. In order for claims payment to be made, claims must be submitted in a form acceptable to Insurer.

### 13.1 Medical and Prescription Claims

To file your claim, submit it online at [www.gbg.com](http://www.gbg.com). Log into the Member Area and select Submit Claim, and then follow the instructions to complete the online claim form. If you are unable to submit your claim electronically, you can mail or fax your completed claim form and copies of supporting documentation. After submitting the claim, you will receive a claim reference number and an electronic receipt for the claim will be sent to you by email.

Claims may be submitted to the Insurer directly by the Provider or Facility. The Insurer will process the claim according to the Schedule of Benefits and plan terms, and remit payment to the health care provider. Ineligible charges or those in excess of the Allowable Charges will be the responsibility of the Plan Participant.

If the Plan Participant has paid the health care provider, the Plan Participant will submit the claim form along with the original paid receipts directly to the Insurer. Photocopies will not be accepted unless the Claim is submitted electronically. The Insurer will reimburse the Plan Participant directly according to the Schedule of Benefits and plan terms.

### 13.2 Accidental Death and Dismemberment Claims

To substantiate a claim for benefits covered by the terms of this plan, the following initial documents must be submitted:

- An official certificate of death, indicating date of birth of the Plan Participant;
- A detailed medical report at the onset and course of the disease, bodily injury or Accident that resulted in the death or dismemberment. In the event of no medical treatment, a medical or official certificate stating the cause and circumstances of death;
- The Insurer will pay the benefit as soon as the validity of the claim for benefits has been reasonably satisfied. Expenses incurred in relation to the substantiation of a claim will not be the responsibility of the Insurer.

### 13.3 ATMSafe Claims

This benefit will be payable provided the robbery is reported to the police within 48 hours of its occurrence, and the following documentation is produced upon submission of a claim:

- A copy of the police report;
  - A fully completed dated and signed (by the Plan Participant) claim form;
  - A copy of the ATM transaction receipt, showing the amount withdrawn, time, date and location of the ATM; and;
  - Confirmation from the financial institution records that the transaction occurred at the time, date and said location.
- The Robbery Benefit is limited to two benefits, per Period of Insurance.

All claims must be submitted to the Insurer within 10 days from the date of the Robbery.

Submit Claims or claims appeal by:

<b>Web:</b>	<b>Mail:</b>	<b>Fax:</b>	<b>Email:</b>
www.gbg.com	GBG Administrative Services 27422 Portola Parkway Suite 110 Foothill Ranch, CA 92610 USA	+1 949 271 2330	gbgassist@gbg.com

### 13.4 Reimbursement Options

Claims reimbursements will be made by:

- Electronic Direct Deposit for Plan Participant where the receiving bank is located in the U.S.,
- Wire Transfer for members and overseas providers where the receiving bank is located outside of the U.S., or
- Check sent to member or provider where electronic payment is not possible.

### 13.5 Settlement of Claims

When claims are presented to the Insurer, the Allowable Charges will be applied towards the Deductible. Once the Deductible has been satisfied, all Allowable Charges will be paid at the percentage listed on the Schedule of Benefits, up to the listed benefit maximum. Note the amount of Allowable Charges applied towards the Deductible also reduces the applicable benefit maximum by the same amount.

If the plan has an Out-of-Pocket maximum, once it is met the plan will begin paying 100% of Allowable Charges for the remainder of insurance coverage, subject to the benefit maximums. The Out-of-Pocket maximum does not apply to any expenses covered under the Prescription Benefit.

### 13.6 Status of Claims

Plan Participant's wishing to request the status of a claim or have a question about a reimbursement received, please submit the status request form via our website at [www.gbg.com](http://www.gbg.com) or e-mail customer service at [gbgassist@gbg.com](mailto:gbgassist@gbg.com). Inquiries regarding the status of past claims must be received within 12 months of the date of service to be considered for review.

### 13.7 Releasing Necessary Information

It may be necessary for the Insurer to request a complete medical file on a Plan Participant for purpose of claims review or administration of the plan. It may also be necessary to share such information with a medical or utilization review board, or a reinsurer. The release of such confidential medial information will only be with written consent of the Plan Participant.

### 13.8 Coordination of Benefits

It is the duty of the Plan Participant to inform Insurer of all other coverage. In no event will more than 100% of the Allowable Charge and/or maximum benefit for the covered services be paid or reimbursed.

If a Plan Participant has coverage under another insurance contract, including but not limited to health insurance, worker's compensation insurance, automobile insurance (whether direct or third party), occupational disease coverage, and a service received is covered by such contracts, benefits will be reduced under this plan to avoid duplication of benefits available under the other contract. This includes benefits that would have been payable had the Plan Participant claimed for them. The following guidelines will be used to determine the primary plan:

- The Plan is Primary if it covers the claimant as an active Insured.
- If two Plans cover the claimant as an Insured, the Plan that has covered him for the longer period of time is the Primary plan.
- If a Plan Participant is covered as an active Insured under the Plan and as a retired or laid off Insured under another Plan, the Plan that covers him as an active Insured is the Primary Plan. The Plan that covers him as a retired or laid off Insured is the Secondary Plan.

### 13.9 Subrogation

When the plan pays for expenses that were either the result of the alleged negligence, or which arise out of any claim or cause of action which may accrue against any third party responsible for injury or death to the Plan Participant by reason of their eligibility for benefits under the plan, the plan has a right to equitable restitution.

## 14.0 CLAIMS APPEAL

### 14.1 Level One Appeal

If you are not satisfied with an administrative, eligibility, rescission of coverage, denial or reduction of benefit or if a health care determination for pre-service or current care coverage has been denied; you or your appointed representative has the right to file an appeal within 180 days.

Your appeal will be reviewed and the decision made by a member of the claims staff who was not included in the original decision. Appeals involving Medical Necessity, clinical appropriateness, or experimental and investigational treatments will be considered by a health care professional.

For Level One Appeals regarding required pre-service or concurrent care coverage decision, GBG will respond with a decision within 15 calendar days. We will respond within 30 calendar days for appeals regarding a post service coverage decision. If more time or information is needed to make the decision, GBG will notify you to request an extension of up to 15 calendar days and to specify any additional information needed to complete the review.

### 14.2 Level Two Appeal

If you are dissatisfied with the Level One appeal decision, you may request a Level Two Appeal. To start, follow the same process required for a Level One appeal.

Most requests for a second review will be conducted by the Appeals Committee, which consists of at least three people. Anyone involved in the prior decisions may not vote on the committee. For appeals involving Medical Necessity, clinical appropriateness, or being experimental or investigational, the Committee will consult with at least one Physician reviewer in the same or similar specialty as the care under consideration, as determined by our medical review agent.

For Level Two appeals we will notify you that we have received your request and schedule a Committee Review. For required pre-service and concurrent care coverage determinations, the Committee review will be completed within 15 calendar days. For post-service claims, the Committee Review will be completed within 30 calendar days. If more time or information is needed to make the determination, we will notify you in writing to request an extension of up to 15 calendar days and to specify any additional time needed by the committee to complete the review. You will be notified in writing of the decision within five working days of the meeting, and within the Committee Review time frames.

### 14.3 Independent Review Procedure

If you are not satisfied with the final decision of the Level Two appeal review, you may request that your appeal be referred to an Independent Review Organization. The Independent Review Organization is composed of persons who are not employed by us, our administrator, or any of our affiliates. A decision to use this external level of appeal will not affect the claimant’s rights to any other benefits under the plan.

There is no charge for you to initiate this Independent Review process. The Insurer will abide by the decision of the Independent Review Organization.

In order to request a referral to an Independent Review Organization, certain conditions apply. The reason for the denial must be based on a Medical Necessity or clinical appropriateness determination or because it is considered to be experimental or investigational by our medical review agent. Administrative, eligibility, or benefit coverage reductions or exclusions are not eligible for appeal under this process.

To request a review, you must notify the Appeals Coordinator within 180 days of your receipt of the Insurer’s final adverse benefit determination. The Insurer will then forward the file to the Independent Review Organization. The Independent Review Organization will render an opinion within 30 days of request.

### 14.4 Expedited Appeals

You may request that the appeal process be expedited if, the time frames under this process would seriously jeopardize your life, health, ability to regain maximum function or, in the opinion of your Physician, would cause you severe pain which cannot be managed without the requested services; or your appeal involves non-authorization of an admission or continuing inpatient stay. GBG Medical Review Agent in consultation with the treating Physician will decide if an expedited review is necessary. When an appeal is expedited, GBG will respond within 72 hours, followed up in writing or electronically within five days.

### 14.5 Complaints Procedure

If you are not satisfied with the outcome of the Appeals process as described above, you may file a formal complaint. The complaints procedures are listed at GBG’s website: <https://www.gbg.com/#/AboutGBG/ComplaintsProcedures>.

## 15.0 EXCLUSIONS AND LIMITATIONS

All services and benefits described below are excluded from coverage or limited under your plan of Insurance.

#	Reference	Exclusion
1	<b>AIDS/HIV</b>	Acquired Immune Deficiency Syndrome (AIDS), AIDS-related Complex Syndrome (ARC), HIV positive, all secondary diseases, and all sexually transmitted diseases.
2	<b>Air Travel</b>	Flying except as a fare-paying passenger in a scheduled aircraft or in an employer owned or hired jet or helicopter for transportation of employees.
3	<b>Alcohol and Drug Abuse</b>	Treatment of any illness or injury arising directly or indirectly from alcohol or illegal drug abuse or other addiction, or any drugs or medicines that are not taken in the dosage or for the purposed prescribed.
4	<b>Breast reduction</b>	All services and treatments.



5	<b>Charges in Excess of Usual, Customary, and Reasonable</b>	Any portion of any charge in excess of UCR for the particular service or treatment for the specific geographical area.
6	<b>Charges Incurred before the Effective Date and After the Expiration Date</b>	Claims and costs for medical treatment occurring before the effective date of coverage (including waiting periods) or after the expiration date of the plan are not covered. This includes any portion of a covered prescription to be used after the expiration of the current plan year.
7	<b>Charges Reimbursable by Another Entity</b>	Services, supplies, or treatment that are provided by or payment is available from: <ol style="list-style-type: none"> <li>Workers' Compensation law, Occupational Disease law or similar law concerning job related conditions of any country; or;</li> <li>Another insurance company or government; or</li> <li>A government entity due to an epidemic or public emergency.</li> </ol>
8	<b>Circumcision</b>	Unless due to underlying medical reasons.
9	<b>Consultations</b>	Telephone, E-mail, and internet consultations, and telemedicine, missed appointments, and after hours expenses, and charges made by a provider who is a member of your family or your dependent's family.
10	<b>Cosmetic and Elective Surgery for Non-Medical Reasons</b>	Treatments, procedures or drugs which are primarily for enhancement, improvement, or altering one's appearance, unless required due to a non-occupational injury occurring while insured under this plan. Medical complications arising from such treatments or procedures are also not covered.
11	<b>Counselling and Testing Services</b>	Non-medical counselling services including but not limited to marriage and family counselling, educational counseling, aptitude testing, educational testing and services.
12	<b>Dental Care</b>	<ol style="list-style-type: none"> <li>General diagnostic examinations, cleaning, basic restoration, periodontal treatments, oral surgery, crowns, bridges, endodontic, extraction of wisdom teeth, orthodontic and all other preventive, basic, or major dental services.</li> <li>Dental Services at a hospital, including general anesthesia are not covered under the medical plan.</li> <li>Inlays, dentures, or false teeth and replacement of lost or stolen crowns, bridges, or dentures</li> <li>Implants and all related services</li> <li>Temporomandibular Joint Disorders (TMJ) or Malocclusion Temporomandibular Joint Disorders and Mouth guards for teeth grinding.</li> </ol>
13	<b>Durable Medical Equipment</b>	Includes but are not limited to the following: <ol style="list-style-type: none"> <li>Comfort items such as telephone arms and over bed tables;</li> <li>Items used to alter air quality or temperature such as air conditioners, humidifiers, dehumidifiers, and purifiers;</li> <li>Miscellaneous items such as exercise equipment, heat lamps, heating pads, toilet seats, bathtub seats,</li> <li>The customizing of any vehicle, bathroom facility, or residential facility.</li> </ol>

14	<b>Epidemic</b>	Treatment and services related to infectious diseases declared to be an outbreak, epidemic, or public emergency by the World Health Organization (WHO), Center for Disease Control and Prevention (CDC), or any other Government or Government Agency or ruling body of the country where the outbreak or epidemic has occurred in. Additionally, such coverage is also excluded if there has been an official warning issued against travel to the area, by the State Department, Embassy, Airline or other Governmental Agency, prior to travel to the affected country. This exclusion will not apply if exposure occurs accidentally or unknowingly while travelling to or from areas not declared to be at risk, or if exposure occurs as a result of residing or working in the area prior to the outbreak.
15	<b>Exceptional Risks</b>	Treatment related to: a. Injury sustained while participating in a hazardous activity, or training for any professional sport or activity, including Interscholastic sports. b. Injury sustained while participating in, or training for, (declared or not) or acts of terrorism; c. Chemical contamination; d. The malicious use of Nuclear, Chemical, or Biological Weapons or warfare; e. Contamination by radioactivity from any nuclear material or from the combustion of nuclear fuel.
16	<b>Experimental or Off-Label Services</b>	Services, supplies or treatments, including drugs, which are deemed to be experimental or investigational or that is not medically recognized for a specific diagnosis.
17	<b>Extended Care</b>	Provided at a nursing or rehabilitation facility for skilled and rehabilitation services.
18	<b>Fertility/Infertility Treatments and Birth Control</b>	Any services, procedure or treatment including drugs used to: a. Treat infertility including in-vitro fertilization, gamete intrafallopian transfer (GIFT), zygote intrafallopian transfer (ZIFT), and any variations of these procedures, and any costs associated with the preparation or storage of sperm for artificial insemination. All expenses related to the use of a surrogate mother are also excluded. b. Vasectomies and sterilization, and any expenses for male or female reversal of sterilization. c. Contraceptive devices including the insertion or removal of such devices. Oral Contraceptives are covered under this plan.
19	<b>Genetic Screening</b>	Counseling, screening, testing, or treatment in the absence of any symptoms or any significant, proven risk factors for genetically linked inheritable disease.
20	<b>Growth Hormones</b>	Excluded unless used as an integral treatment plan for an illness covered under this plan.
21	<b>Hair Treatment</b>	Treatment for alopecia or hair loss including but not limited to Hairplasty, hair transplants or any other procedure to stimulate hair growth; the temporary removal of hair by laser; electrolysis; waxing; or any other means.

22	<b>Hearing Care</b>	Routine examination, hearing aids or devices, and the surgical implantation of, or removal of bone anchored hearing devices.
23	<b>Hernia</b>	Treatment of a hernia, including sports hernia whether or not caused by a covered Accident.
24	<b>Home Health Care</b>	Home Health Care services including private duty, visiting and skilled nursing.
25	<b>Hospice</b>	Hospice care expenses on an inpatient or outpatient basis.
26	<b>Illegal Activities</b>	Injuries and illnesses resulting or arising from or occurring during the commission or perpetration of a violation of law.
27	<b>Maternity</b>	<ul style="list-style-type: none"> <li>a. Pregnancy and related conditions for a dependent child,</li> <li>b. Maternity or delivery preparation classes,</li> <li>c. Elective Caesarean section,</li> <li>d. Care or treatment for an individual acting as a surrogate.</li> </ul>
28	<b>Medical Examinations or Certificates</b>	Any examination, immunization, or tests necessary for the issuance of medical certificates or determining employment, or suitability for school, sport related activities, or travel or determining insurability.
29	<b>Motor Vehicle or Motorcycle</b>	Medical expenses resulting from a motor vehicle or motorcycle accident
30	<b>Non-Covered Treatments</b>	<p>Treatment of any illness or injury, or charges relating to such that is:</p> <ul style="list-style-type: none"> <li>a. Not ordered or recommended by a Physician; or</li> <li>b. Not medically necessary; or</li> <li>c. Not rendered under the scope of the Physician's licensing; or</li> <li>d. Not professionally recognized or is determined by Insurer to be unnecessary for proper treatment.</li> <li>e. Enrolling solely for the purpose of obtaining medical treatment, while on a waitlist for a specific treatment, or while traveling against the advice of a physician.</li> </ul>
31	<b>Non-Medical Care</b>	Services related to custodial care, respite care, home-like care, assistance with activities of daily living (ADL), or Milieu Therapy. Any admission to a nursing home, home for the aged, long term care facility, sanitarium, spa, hydro clinic, or similar facilities. Any admission, arranged wholly or partly for domestic reasons, where the hospital effectively becomes or could be treated as the Plan Participant's home or permanent abode.
32	<b>Organ Transplant</b>	Organ transplant and related procedures and expenses.

33	<b>Over-the-Counter and Non-Prescription Drugs</b>	<p>Over the counter drugs or non-prescribed drugs or medical devices, even if recommended by a Physician, including but not limited to the following:</p> <ul style="list-style-type: none"> <li>a. Tobacco dependency</li> <li>b. Weight reduction or appetite suppressant,</li> <li>c. Cosmetic drugs, even if ordered for non-cosmetic purposes</li> <li>d. Acne and rosacea drugs and treatment (including hormones and Retin-A), except for cystic and pustular acne,</li> <li>e. Vitamins, supplements, or herbs.</li> </ul>
34	<b>Personal Comfort and Convenience Items</b>	<p>Expense for items that are provided solely for personal comfort or convenience such as television, private rooms, housekeeping services, guest meals and accommodations, special diets, telephone charges, and take home supplies.</p>
35	<b>Podiatric Care</b>	<p>Routine foot care, including the paring and removing of corns, calluses, or other lesions, or trimming of nails or other such services. Orthopedic shoes or other supportive devices such as; arch supports, orthotic devices, or any other preventative services or supplies to treat the diagnosis of weak, strained, or flat feet or fallen arches.</p>
36	<b>Prosthetics</b>	<p>High performance prosthetic devices for sports or improvement of athletic performance, and power enhancement or power controlled devices, nerve stimulators, and other such enhancements to prosthetic devices. Limbs and other devices intended to replace the functionality of the body part being replaced and the repair and replacement of such devices are not covered.</p>
37	<b>Sanctions</b>	<p>Notwithstanding any other terms under this plan, we shall not provide coverage nor will we make any payments or provide any service or benefit to any Plan Participant, beneficiary, or third party who may have any rights under this plan to the extent that such cover, payment, service, benefit, or any business or activity of the Plan Participant would violate any applicable trade or economic sanctions law or regulation.</p>
38	<b>Skin Conditions</b>	<p>Acne, rosacea, skin tags, and any other treatment to enhance the appearance of the skin, except for cystic or pustular acne.</p>
39	<b>Sleep Studies</b>	<p>Sleep studies and other treatments relating to sleep apnea.</p>
40	<b>Smoking Cessation</b>	<p>Treatments whether or not recommended by a Physician.</p>
41	<b>Sexual Dysfunction</b>	<p>Any procedures, supplies, or drugs used to treat male or female sexual enhancement or sexual dysfunction such as erectile dysfunction, premature ejaculation, and other similar conditions.</p>
42	<b>Self-Inflicted Illnesses or Injuries</b>	<p>Treatment for any conditions as a result of self-inflicted illnesses or injuries, suicide or attempted suicide, while sane or insane. Treatment for any loss or expense of nature directly or indirectly arising out of, contributed to, caused by, resulting from, or in connection with self-exposure to peril or bodily injury, except in an endeavor to save human life.</p>

43	<b>Transsexual Surgery</b>	Medical or psychological counseling, hormonal therapy in preparation for, or subsequent to, any such surgery, surgical procedures, and any other expenses related to sexual reassignment including the complications arising from such procedures.
44	<b>Vision Care</b>	Services and supplies related to: a. Visual therapy, or eye surgery to correct refractive error or deficiencies, including myopia or presbyopia, b. Eye examinations, frames, lenses, or contact lenses, unless covered under the Optional Vision coverage, c. Optional lens coating for anti-glare, anti-scratch, or UV sun protection and sunglasses and related accessories. d. Other devices to assist with impaired vision.
45	<b>Weight Related Treatment</b>	Any expense, service, or treatment for obesity, weight control, any form of food supplement, weight reduction programs, dietary counseling, or surgical procedures related to morbid or non-morbid obesity. Charges relating to complications arising from such treatments or surgical procedures are also excluded.

**Accidental Death and Dismemberment Exclusions:** In addition to the Exclusions and Limitations shown above, the following exclusions also pertain to the Accidental Death and Dismemberment Benefit:

1. Any loss caused directly or indirectly from extortion, kidnap & ransom or wrongful detention of the Plan Participant or hijacking of any aircraft, motor vehicle, train or waterborne vessel on which the Plan Participant is traveling.
2. Any loss resulting as a fare-paying passenger in a scheduled aircraft or in an employer owned or hired jet or helicopter for transportation of employees.

## 16.0 DEFINITIONS

Certain words and phrases used in this plan are defined below. Other words and phrases may be defined where they are used.

**Accident:** Any sudden and unforeseen event occurring during the insurance coverage year period, resulting in bodily injury, the cause or one of the causes of which is external to the Plan Participant’s own body and occurs beyond the Plan Participant’s control.

**Activities of Daily Living (ADL):** Activities of daily living are those activities normally associated with the day-to-day fundamentals of personal self-care, including but not limited to: walking, personal hygiene, sleeping, toilet/continence, dressing, cooking/feeding, medication, and getting in and out of bed.

**Acute Care:** Medically necessary, short-term care for an illness or injury, characterized by rapid onset, severe symptoms, and brief duration, including any intense symptoms, such as severe pain.

**Admission:** The period from the time that a Plan Participant’s enters a Hospital, Extended Care Facility or other approved health care facility as an inpatient until discharge.

**Air Ambulance:** An aircraft specially equipped with the necessary medical personnel, supplies and Hospital equipment to treat life-threatening illnesses and/or injuries for Plan Participant’s whose conditions cannot be treated locally and must be transported by air to the nearest medical center that can adequately treat their conditions. This service requires pre-authorization. A commercial passenger airplane does not qualify as an air ambulance.

**Allowable Charge:** The fee or price the Insurer determines to be the Usual, Customary and Reasonable Charges for health care services provided to Plan Participants. The Plan Participant is responsible for the payment of any balance over the Allowable Charge (except in the U.S. when a Preferred Provider has delivered the service, then there is no balance due). All services must

be medically necessary. Once an allowable charge is established then the deductible, coinsurance, copayments and any excess charges must be paid by the Plan Participant.

**Ambulatory Surgical Center:** A facility which (a) has as its primary purpose to provide elective surgical care; and (b) admits and discharges a patient within the same working day; and (c) is not part of a Hospital. Ambulatory Surgical Center: does not include: (1) any facility whose primary purpose is the termination of pregnancy; (2) an office maintained by a Physician for the practice of medicine; or (3) an office maintained by a Dentist for the practice of Dentistry.

**ATM:** an automatic electronic device designed to permit the Plan Participant to interface with a financial institution without teller assistance using a Registered Card.

**Birth Center:** A facility that: a) is mainly a place for the delivery of a child or children at the end of a normal pregnancy; b) and meets one or both of the following tests: (1) it is licensed as a Birth Center under the laws of the jurisdiction where it is located; and/or (2) it meets all the following requirements: (i) it is operated in accordance with the laws of the jurisdiction where it is located; (ii) it is equipped to perform all necessary routine diagnostic and laboratory tests; (iii) it has trained staff and equipment required to properly treat potential emergencies of the mother and of the child; (iv) it is operated under the full-time supervision of a Physician or a Registered Nurse (R.N.); (v) it has at all times a written agreement with at least one Hospital in the area for immediate acceptance of a patient in the event of a complication; (vi) it maintains medical records for each patient; (vii) and it is expected to discharge or transfer each patient within 48 hours after the delivery.

**Certificate:** The document provided to the Plan Participant that includes the Schedule of Benefits and the terms of the Master Policy issued to the Trust.

**Coinsurance:** Inpatient stay at an approved extended care facility for necessary skilled treatment or rehabilitation in accordance with the contract.

**Common Carrier:** An individual, a company, or public utility which is in the regular business of transporting people and for which a fair has been paid.

**Complications of Pregnancy:** A condition;

- Caused by pregnancy; and
- Requiring medical treatment prior to, or subsequent to termination of pregnancy; and
- The diagnosis of which is distinct for pregnancy; and
- Which constitutes a classifiably distinct complication of pregnancy.

A condition simply associated with the management of a difficult pregnancy is not considered a complication of pregnancy.

**Confinement:** Inpatient stay at an approved extended care facility for necessary skilled treatment or rehabilitation in accordance with the contract.

**Congenital Condition:** Any heredity condition, birth defect, physical anomaly and/or any other deviation from normal development present at birth, which may or may not be apparent at that time. These deviations, either physical or mental, include but are not limited to, genetic and non-genetic factors or inborn errors of metabolism.

**Cosmetic Surgery:** Surgery or therapy performed to improve or alter appearance for self-esteem or to treat psychological symptomatology or psychosocial complaints related to one's appearance.

**Custodial Care:** Includes: (1) the provision of room and board, nursing care, or such other care which is provided to an individual who is mentally or physically disabled and who, as determined by the individual's attending Physician, has reached the maximum level of recovery; and (2) in the case of an institutionalized person, room and board, nursing care or such other care which is provided to an individual for whom it cannot reasonably be expected that medical or surgical treatment will enable him to live outside an institution; and (3) rest cures, respite care and home care provided by family Insureds. Upon receipt and review of a claim, the Insurer or an independent medical review will determine if a service or treatment is Custodial Care.

**Deductible:** The amounts of covered Allowable Charges payable by the Plan Participant during each Period of Insurance before the plan benefits are applied. Such amount will not be reimbursed under the plan. The Deductible is not considered part of the Out-Of-Pocket Maximum.

**Dependent:** Refers to a member of the Plan Participant's family who is enrolled under the plan with the Insurer after meeting all the eligibility requirements and for whom premiums have been received.

**Durable Medical Equipment:** Orthopedic braces, artificial devices replacing body parts and other equipment customarily and generally useful to a person only during an illness or injury and determined by Insurer on a case by case basis to be medically necessary including motorized wheelchairs and beds. See DME Section for more details and services that are not consider eligible benefits.

**Eligibility:** The requirements that a Plan Participant, including the primary Plan Participant and dependents must meet at all times in order to be covered under this plan.

**Emergency Dental Treatment:** Emergency dental treatment is urgent treatment necessary to restore or replace sound natural teeth damaged as a result of an accident. Sound teeth do not include teeth with previous crowns, fillings, or cracks. Damage to teeth caused by chewing foods does not qualify for emergency dental coverage.

**Experimental and/or Investigational:** Any treatment, procedure, technology, facility, equipment, drug, drug usage, device, or supplies not recognized as accepted medical practice by Insurer.

**Extended Care Facility:** A nursing and/or rehabilitation center approved by Insurer that provides skilled and rehabilitation services to patients who are discharged from a Hospital or who are admitted in lieu of a Hospital stay. The term Extended Care Facility does not include nursing homes, rest home, health resorts, homes for the aged, infirmaries or establishments for domiciliary care, custodial care, care of drug addicts or alcoholics, or similar institutions.

**HIV:** Acquired Immune Deficiency Syndrome (AIDS) and all diseases caused by and/or related to the HIV Virus.

**Home Country:** The country from which the Plan Participant holds a passport. In the event that a citizen of the United States holds more than one passport, the United States shall be deemed the Home Country.

**Home Health Care Agency:** An agency or organization, or subdivision thereof, that; a) is primarily engaged in providing skilled nursing services and other therapeutic services in the Plan Participant's home; b) is duly licensed, if required, by the appropriate licensing facility; c) has policies established by a professional group associated with the agency or organization, including at least one Physician and one registered graduate nurse (R.N.), to govern the services provided; d) provides for full-time supervision of such services by a Physician or by a Registered Nurse (R.N.), e) maintains a complete medical record on each patient; and f) has a full-time administrator.

**Home Health Care Plan:** A program: 1) for the care and treatment of a Plan Participant in his home; 2) established and approved in writing by his attending Physician; and 3) Certified, by the attending Physician, as required for the proper treatment of the injury or illness, in place of inpatient treatment in a Hospital or in an Extended care Facility.

**Hospice:** An agency which provides a coordinated plan of home and inpatient care to a terminally ill person and which meets all of the following tests: 1) has obtained any required state or governmental license or Certificate of Need; 2) provides service 24-hours-a-day, 7 days a week; 3) is under the direct supervision of a Physician; 4) has a nurse coordinator who is a Registered Nurse (R.N.) or a Licensed Practical Nurse (L.P.N.); 5) has a duly licensed social service coordinator; 6) has as its primary purpose the provision of Hospice services; 7) has a full-time administrator; and 8) maintains written records of services provided to the patient.

**Hospital:** Includes only acute care facilities licensed or approved by the appropriate regulatory agency as a hospital, and whose services are under the supervision of, or rendered by a staff of physicians who are duly licensed to practice medicine, and which continuously provides twenty-four (24) hour a day nursing service under the direction or supervision of registered professional nurses. The term Hospital does not include nursing homes, rest home, health resorts, and homes for the aged, infirmaries or establishments for domiciliary care, custodial care, care of drug addicts or alcoholics, or similar institutions.

**Illness:** A physical sickness, disease, pregnancy and complications of pregnancy of a Plan Participant. This does not include Mental Illness.

**Inpatient:** A Plan Participant admitted to an approved Hospital or other health care facility for a medically necessary overnight stay.

**Lifetime Maximum:** Payment of benefits is subject to a lifetime aggregate maximum per individual Plan Participant as indicated in the Schedule of Benefits, as long as the plan remains in force. The Lifetime Maximum includes all benefit maximums specified in the plan, including those specified in the Schedule of Benefits.

**Master Policy:** The agreement between the Insurer and the International Benefit Trust.

**Maximum Benefit:** The payment specified in the Schedule of Benefits, for specific services, which is the maximum amount payable by Insurer per person, regardless of the actual or allowable charge. This is after the Plan Participant has met his obligations of deductible, coinsurance, copayments and any other applicable costs.

**Medical Emergency Services:** Services provided in connection with an “Emergency”, defined as a sudden or unexpected onset of a condition requiring medical or surgical care which the Plan Participant secures after the onset of such condition (or as soon thereafter as care can be made available, but in any case not any later than twenty-four (24) hours after the onset) and in the absence of which care a Plan Participant would be expected to suffer serious bodily injury or death.

**Medically Necessary:** Those services or supplies which are provided by Hospital, Physician or other approved medical providers that are required to identify or treat an illness or injury and which, as determined by Insurer, are as follows:

- Consistent with the symptom, or diagnosis and treatment of condition, disease or injury;
- Appropriate with regard to standards of accepted professional practice;
- Not solely for the Insured Person’s convenience, the Physician’s convenience or any other provider’s convenience, and
- The most appropriate supply or level of service, which can be provided. When applied to an inpatient, it further means that the medical symptoms or condition require that the services or supplies cannot be safely provided as an outpatient;
- Is not a part of or associated with the scholastic education or vocational training of the patient;
- Is not Experimental or Investigative.

**Nurse:** A person licensed as a Registered Nurse, (R.N.) or Licensed Practical Nurse, (L.P.N.) by the appropriate licensing authority in the areas which he or she practices nursing.

**Outpatient:** Services, supplies or equipment received while not an inpatient in a hospital, or other health care facility, or overnight stay.

**Participating Organization:** An educational institution that has applied for membership under the Trust, offers coverage to eligible Plan Participants, and agrees to abide by the terms of the Certificate.

**Period of Insurance:** The start and end date for which insurance coverage is in effect as shown on the Face Page. When multiple Certificates are issued during a School Year, the Maximum Benefit is an accumulation of all Certificates issued during the School Year.

**Physician:** Any person who is duly licensed and meets all of the laws, regulations, and requirements of the jurisdiction in which he practices medicine, osteopathy or podiatry and who is acting within the scope of that license. This term does not include; (1) an intern; or (2) a person in training.

**Pre-Authorization:** A process by which a Plan Participant obtains written approval for certain medical procedures or treatments from the Insurer prior to the commencement of the proposed medical treatment. Certain medical procedures will require the Pre-Authorization process to be followed in order for the service to be covered and to maximize the benefits of the Plan Participant.

**Pre-Existing Condition:** Any illness or injury, physical or mental condition, for which a Plan Participant received any diagnosis, medical advice or treatment, or had taken any prescribed drug, or where distinct symptoms were evident prior to the effective date.

**Preferred Provider Organization (PPO):** Refers to a participating provider, such as Hospital, clinic or Physician that has entered into an agreement to provide health services to Plan Participants.

**Premium(s):** The consideration owed by the Plan Participant to the Insurer in order to secure benefits for its Plan Participant’s under this plan.



**Prescription Drugs:** Prescription drugs are medications which are prescribed by a physician and which would not be available without such prescription. Certain treatments and medications, such as vitamins, herbs, aspirin, cold remedies, medicines, experimental or Investigative drugs, or medical supplies even when recommended by a physician, do not qualify as prescription drugs.

**Professional Sports:** Activities in which the participants receive payment for participation.

**Provider:** The organization or person performing or supplying treatment, services, supplies or drugs.

**Rehabilitation:** Therapeutic services designed to improve a patient's medical condition within a predetermined time period through establishing a maintenance program designed to maintain the patient's current condition, prevent it from deteriorating and assist in recovery.

**Repatriation or Local Burial:** This is the expense of preparation and the air transportation of the mortal remains of the Plan Participant from the place of death to their Home Country, or the preparation and local burial of the mortal remains of a Plan Participant who dies outside their home country. This benefit is excluded where death occurs in their Home Country.

**Schedule of Benefits:** The summary description of the benefits, payment levels and maximum benefits, provided under this plan.

**School Year:** The 12-month period when the educational institution begins classes, usually starting in late summer and may conduct classes on a quarterly, semester, or other regularly scheduled basis.

**Subrogation:** Circumstances under which the Insurer may recover expenses for a claim paid out when another party should have been responsible for paying all, or a portion of that claim.

**Terrorism:** Terrorist activity means an act, or acts, of any person, or groups of persons, committed for political, religious, ideological or similar purposes with the intention to influence any government and/or to put the public, or any section of the public, in fear. Terrorist activity can include, but not be limited to, the actual use of force or violence and/or the threat of such use. Furthermore, the perpetrators of terrorist activity can either be acting alone, or on behalf of, or in connection with any organization or government.

**Usual, Customary and Reasonable Charge:** The lower of: 1) the provider's usual charge for furnishing the treatment, service or supply; or 2) the charge determined by the Insurer to be the general rate charged by the others who render or furnish such treatments, services or supplies to persons: 1) who reside in the same geographical area; and 2) whose Injury or Illness is comparable in nature and severity.

The Usual, Customary, and Reasonable charge for a treatment, service or supply that is unusual, or not often provided in the area, or that is provided by only a small number of providers in the area, will be determined by the Insurer. The Insurer will consider such factors as: 1) complexity; 2) degree of skill needed; 3) type of specialist required; 4) range of services or supplies provided by a facility; and 5) the prevailing charge in other areas.

**Waiting Period:** The period of time beginning with the Plan Participant's Effective Date, during which limited or no benefits are available for particular services. After satisfaction of the Waiting Period, benefits for those services become available in accordance with this plan.

## 17.0 APPENDIX OF HAZARDOUS AND EXTREME SPORTS

<b>Covered Activities and Sports</b> The following sports and activities are covered provided the Plan Participant meets the Eligibility Criteria and participates in these sports as part of a sanctioned school activity.	<b>Excluded Hazardous and Extreme Sports and Activities</b>
Abseiling	BMX cycling
Aerobics	Base Jumping
American Football	Boxing
Archery	Bungee Jumping
Athletics	Canoeing/Kayaking (white water)
Badminton	Canyoning
Baseball	Caving / Cave Diving
Basketball	Cross channel swimming
Bowls	Gaelic Football (non-competitive)
Calisthenics	Gliding
Camel/Elephant Riding / Trekking	Hang Gliding
Canoeing/Kayaking (inland/coastal)	Heptathlon
Cheerleading	High Diving
Clay pigeon shooting	Horse Jumping
Cricket	Horse Racing
Cross country running	Hunting-on-horseback
Gymnastics	Ice Hockey
Cycling	Kite surfing/Landboarding/Buggying
Curling	Martial Arts (Competition)
Dry skiing	Martial Arts (Training only)
Fencing	Microlighting
Fell running	Motor Racing (all types)
Field Hockey	Motorcycling (any)
Fishing (Fresh water and deep sea)	Mountain Boarding
Flying as a passenger (private/small aircraft)	Mountaineering
Go Karting (recreational use)	Mountain Biking
Golf	Orienteering
Ice Hockey – School only.	Parachuting
Handball	Parasailing
Heptathlon	Parascending (over land)
Horse riding (no Polo, Hunting, Jumping or Dressage)	Parascending (over water)

Hot Air Ballooning	Parkour
Hurling	Point-to-point
Jet Boating	Polo
Jet Skiing	Potholing
Jogging	Professional Sports
Kickball	Quad Biking
Lacrosse	Rambling
Netball	Rock Climbing
Paintballing	Rock Scrambling
Roller Blading (Line Skating/ Skate boarding)	Rugby - Contact
Roller Hockey/Street Hockey	Sandboarding
Rounder's	Scuba Diving (greater than 15metres)
Rowing (inland/coastal)	Shark feeding/cage diving
Rugby – Touch Only	Sky Diving
Running, Sprint / Long Distance	Steeple chasing
Safari (organized - no guns)	Tombstoning
Sailboarding	Trekking/Hiking (over 3,500 metres altitude)
Sand Yachting	Skiing/Snowboarding
Scuba Diving (max depth 15 metres)	Windsurfing
Skate boarding	White/Black Water Rafting (Grade 4 to 6)
Snorkeling	Weight-Lifting
Soccer	Yachting (crewing) - outside territorial waters
Softball	Yachting (racing)
Squash	Zorbing/Hydrozorbing
Surfing	
Tennis	
Track	
Trekking/Hiking (under 3,500 metres altitude)	
Triathlon	
Volleyball	
Wake Boarding	
Water Polo	
Wrestling	
Water Skiing	
White/Black Water Rafting (Grade 1 to 3)	
Yachting (crewing) - inside territorial waters	